



Western Province Hockey Union
P O Box 13
Observatory

admin@wphockey.org.za
www.wphockey.org.za

TEL: 021 448 2656
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09 April 2025

Dear Chairperson & Match Secretaries

Please take note of the following important league admin matters – Please ensure that the various portions of information are disseminated to the respective persons at your club.

NB !!! MATCH FORMAT FOR ALL LEAGUES – In all Senior Leagues, matches will be played in four quarters of **17 minutes** each, with a two-minute break between the first and second quarters and between the third and fourth quarters, and a five-minute halftime break between the second and third quarters.

LOAD-SHEDDING

Please note that it is the responsibility of each club to monitor and check the load-shedding schedule for all their respective club games. Please communicate with the opposition if you can see there will be issues for games that require lighting.

ALLOCATED UMPIRES

Umpires will only be assigned to Grand Challenge and Premier League matches in 2025. If the Union cannot provide an umpire, the home team must find someone suitable for the role.

TECHNICAL TABLE

Technical Officials will only be assigned to Grand Challenge and Premier League matches in 2025. If the Union cannot provide an umpire, the home team must find someone suitable for the role.

MATCH RESULTS / MATCH CARDS and LEAGUE LOGS

We will be utilizing the Sportivo League Admin System for 2025 again- Sportivo Logs can be accessed via our WPHU League Logs & Fixtures pages on the WPHU website. www.wphockey.org.za alternatively through the Sportivo App on your mobile device or <https://info.sportivo.app/>

Please see the attached document **“How to Guide for Club Admins”** - Please use this tool to assist in understanding how to use Sportivo !!

- Clubs are responsible for loading their own results. Match results must be loaded by the **Club Admins / Team Captains**. We would like to see team captains doing this role this year. See attached instruction document for club administrators. Clubs to please submit all details for their Match Secretaries or the person/s responsible for results via the following link - <https://tinyurl.com/4rjf57dh>
- **Match Sheets** – Grand Challenge and Premier League teams must use the official match sheet for 2025. Attached is a copy of the match sheet. Please complete it and upload it to the Google match sheets folder before your game so the tech table can access it.



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- As this is a new process, please also fill out a manual match card and hand it to the tech table for the first few games while we adjust.

Google folder link where match sheet can be saved. Please ensure that the file name is as per the example sent :

https://drive.google.com/drive/folders/1_E-lpO7SaQcGQGS-qX2jFVmoFeHSzFcf?usp=sharing

- All Leagues **must use the** normal manual paper card this includes Junior and Masters leagues. The manual card is to be completed with the **FULL NAME & SURNAME & SHIRT NUMBER of players** participating in this match and is to be handed to the technical table where applicable. The match card is to be signed by both umpires at the conclusion of the match to reflect the official score of the match and the names of players awarded penalty cards.
- Clubs must then send a recon of all results together with copies of all match cards to results@wphockey.org.za before 17h00 on the Monday after the weekend.

(DO NOT SEND THESE TO THE ADMIN EMAIL ADDRESS AND DON'T CC THE ADMIN ADDRESS EITHER)

- Attached is a digital copy of the match card to be used. Alternatively match cards are available from the hockey office. You can collect them anytime. You will find the cards upstairs on the table outside the hockey office. (Please refer to the league rules for instructions regarding match cards).
- There will be **NO** change of fixtures; be it time, venue, or date without permission from the hockey manager. Please see details regarding this in the League Rules
- **Facemask Ruling** – Please refer to the attached document from SAHA for detailed information about the ruling. WPHU has agreed to implement the ruling as follows:
 - Grand Challenge, Grand Reserve, and Premier League leagues – Mandatory
 - Under 13 A and Under 15 A Junior Leagues – Mandatory
 - All other leagues – Strongly encouraged



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REGISTRATION OF PLAYERS

- Please note that if you have new players at your club, you must ensure that they have a clearance letter from their previous club for them to be able to play. If they do not, then **DO NOT** allow them to play. (Please refer to league rules regarding this).
- **All players must be registered on the WPHU registration portal before they put foot onto the field of play. The deadline for the registration is Friday 11 April 2025.**
- We will be doing random match card checks and if your club is found to have fielded unregistered players, we will not hesitate to implement league rule sanctions immediately.

JUNIOR PLAYERS (U18 to U11)

- Please ensure you read the Eligibility Section of the League rules to understand the restrictions regarding various age groups being allowed to play in various leagues.
- Also attached is a copy of the wording that can be used to draw up your club Indemnity form. Please note that the parents/guardians of all Junior players, anyone under the age of 18, are required to sign a club indemnity form.

Attached is a copy of the 2025 league rules for your review. It's crucial that everyone involved—players, coaches, umpires, and all committee members—familiarize themselves with these rules. Understanding them thoroughly is paramount. By taking the time to comprehend the league rules, we can prevent and resolve any potential issues that may arise during the season.

All the best for the season ahead !!!